

**Central Bedfordshire Council
Forward Plan of Key Decisions
1 March 2016 to 28 February 2017**

1) During the period from **1 March 2016 to 28 February 2017**, Central Bedfordshire Council plans to make key decisions on the issues set out below. “Key decisions” relate to those decisions of the Executive which are likely:

- to result in the incurring of expenditure which is, or the making of savings which are, significant (namely £200,000 or above per annum) having regard to the budget for the service or function to which the decision relates; or
- to be significant in terms of their effects on communities living or working in an area comprising one or more wards in the area of Central Bedfordshire.

There are exceptions to these criteria which is set out in C2 1.3 in the Council's Constitution. Specifically, expenditure which is identified in the approved Council revenue and capital budgets are not key decisions.

2) The Forward Plan is a general guide to the key decisions to be determined by the Executive and will be updated on a monthly basis. Key decisions will be taken by the Executive as a whole. The Members of the Executive are:

Councillor James Jamieson	Leader of the Council
Councillor Maurice Jones	Deputy Leader and Executive Member for Health
Councillor Mark Versallion	Executive Member for Education and Skills
Councillor Carole Hegley	Executive Member for Social Care and Housing and Lead Member for Children's Services
Councillor Nigel Young	Executive Member for Regeneration
Councillor Brian Spurr	Executive Member for Community Services
Councillor Richard Wenham	Executive Member for Corporate Resources
Councillor Andrew Turner	Executive Member for Stronger Communities

3) Whilst the majority of the Executive's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is a formal notice under the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 that part of the Executive meeting listed in this Forward Plan will be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

- 4) Those items identified for decision more than one month in advance may change in forthcoming Plans. Each new Plan supersedes the previous Plan. Any person who wishes to make representations to the Executive about the matter in respect of which the decision is to be made should do so to the officer whose telephone number and e-mail address are shown in the Forward Plan. Any correspondence should be sent to the contact officer at the relevant address as shown below. General questions about the Plan such as specific dates, should be addressed to the Committee Services Manager, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ.
- 5) The agendas for meetings of the Executive will be published as follows:

Meeting Date	Publication of Agenda
7 July 2015	25 June 2015
4 August 2015	23 July 2015
6 October 2015	24 September 2015
1 December 2015	19 November 2015
12 January 2016	22 December 2015
9 February 2016	28 January 2016
5 April 2016	24 March 2016

Central Bedfordshire Council

Forward Plan of Key Decisions for the period 1 March 2016 to 28 February 2017

Key Decisions

Date of Publication: 28 January 2016

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Contact officer (method of comment and closing date)
1.	Adoption of the Planning Obligations Strategy -	To adopt the Planning Obligations Strategy.	5 April 2016	All parties on the CBC database including the Development Industry, Town and Parish Councils between 22nd June - 3rd August.	Open Adoption of the Planning Obligations Strategy	Executive Member for Regeneration Comments by 05/03/2016 to Contact Officer: Connie Frost-Bryant, Interim Local Planning Manager Email: connie.frost-bryant@centralbedfordshire.gov.uk Tel: 0300 300 4329
2.	Housing Strategy -	To receive the draft Housing Strategy for consideration and recommendation to Council.	5 April 2016	Public consultation carried out over a 6 week period.	Open Housing Strategy	Executive Member for Regeneration Comments by 05/03/2016 to Contact Officer Azma Ahmad-Pearce, Principal Housing Officer Email: azma.ahmad-pearce@centralbedfordshire.gov.uk Tel: 0300 300 5589

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3.	Waste Transfer Station Operational Contract Award -	Following a procurement exercise to select a Contractor to operate the new Waste Transfer Station at Thorn Turn, this report seeks approval from the Executive to award the Contract.	5 April 2016		Open Waste Transfer Station Operational Contract Award	Executive Member for Community Services Comments by 05/03/2016 to Contact Officer: Alice Geary, Project Manager Community Services, Tel: 0300 300 6970, alice.geary@centralbedfordshire.gov.uk , Tracey Harris (Waste), Head of Waste Services tracey.harris2@centralbedfordshire.gov.uk Tel: 0300 300 4646

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4.	Local Transport Plan 4 -	<p>The Local Transport Plan (LTP) provides the strategic framework for investment in transport across the authority. It is proposed to update and replace the current LTP with a new Plan which takes into account political, financial and economic changes since the current document was adopted in April 2011.</p> <p>This item relates to securing support and approval for the overarching vision and objectives of the LTP together with the structure of the Plan.</p>	5 April 2016	Relevant Executive Members have been briefed and views sought to determine the outline approach to the LTP. Subject to the approval of the vision, objectives and structure, officers will embark on a process of developing the individual strategies of the Plan with consultation determined through a dedicated Consultation Strategy.	<p>Open</p> <p>Local Transport Plan 4</p>	<p>Executive Member for Regeneration</p> <p>Comments by 05/03/2016 to Contact Officer:</p> <p>Ben King, Transport Strategy Team Leader</p> <p>Email: ben.king@centralbedfordshire.gov.uk</p> <p>Tel: 0300 300 4824</p>

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5.	Passenger Transport Strategy - Public Transport -	To seek approval to go out to consultation on the Passenger Transport Strategy - Public Transport.	5 April 2016		Open Passenger Transport Strategy - Public Transport	Executive Member for Community Services Comments by 05/03/2016 to Contact Officer: Susan Childerhouse, Head of Public Protection (North) Email: susan.childerhouse@centralbedfordshire.gov.uk Tel: 0300 300 4394
6.	New Lower School Places in Fairfield Parish -	This report will provide Executive with the outcome of a consultation exercise for the commissioning of new lower school places to serve residential development within the Parish of Fairfield. The report will seek approval of the provider for the new site and will also seek approval to the capital expenditure for the new site and buildings.	5 April 2016		Open New Lower School Places in Stotfold	Executive Member for Education and Skills Comments by 05/03/2016 to Contact Officer: Rob Parsons, Head of School Organisation and Capital Planning Email: rob.parsons@centralbedfordshire.gov.uk Tel: 0300 300 5572

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7.	Affordable Housing Guidance Note (South Central Bedfordshire) -	To adopt the Affordable Housing Guidance Note as planning guidance for the south of Central Bedfordshire.	5 April 2016	N/A policy document based on technical evidence.	Open Affordable Housing Guidance Note (South Central Bedfordshire)	Deputy Executive Member for Regeneration Comments by 05/03/2016 to Contact Officer: Connie Frost-Bryant, Interim Local Planning Manager Email: connie.frost-bryant@centralbedfordshire.gov.uk Tel: 0300 300 4329
8.	Dynamic Purchasing System - Public Transport -	Set up of a Dynamic Purchasing System for use by the Public Transport Team to procure contracts for public bus routes.	5 April 2016		Open Dynamic Purchasing System - Public Transport	Executive Member for Community Services Comments by 05/03/2015 to Contact Officer: Rebecca Flowerdew Email: rebecca.flowerdew@centralbedfordshire.gov.uk Tel: 0300 300 4944
9.	Orchard Community Building - Land East of Biggleswade -	To seek approval to transfer the new community building and commuted sum to Biggleswade Town Council including full ownership maintenance responsibilities and all future liabilities.	5 April 2016		Open Orchard Community Building - Land East of Biggleswade	Deputy Executive Member for Stronger Communities Comments by 05/03/2016 to Contact Officer: Peter Fraser, Head of Partnerships & Community Engagement Email: peter.fraser@centralbedfordshire.gov.uk

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10.	Community Building at Marston Park -	To seek approval to transfer of the new Community Building at Marston Park, Marston Mortaine including ownership, management, maintenance and all future liabilities to Marston Moretaine Parish Council.	5 April 2016		Open Community Building at Marston Park	Executive Member for Stronger Communities Comments by 05/03/2016 to Contact Officer: Peter Fraser, Head of Partnerships & Community Engagement Email: peter.fraser@centralbedfordshire.gov.uk

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
11.	Commissioning of New School Places in Biggleswade and Arlesey for September 2017 -	This report to the Council's Executive will seek its support for the consultations by Biggleswade Academy Trust and the Governing Body of St Andrews Lower School, Biggleswade, each to expand by one form of entry (30 places in each lower school year group) by September 2017. The report will also seek the support of the Council's Executive for the consultation by Etonbury Academy, Arlesey, to expand by one form of entry (30 places in Year groups 5-11) by September 2017.	5 April 2016		Open Commissioning of New School Places in Biggleswade and Arlesey for September 2017	Executive Member for Education and Skills Comments by 05/03/2016 to Contact Officer: Rob Parsons, Head of School Organisation and Capital Planning Email: rob.parsons@centralbedfordshire.gov.uk Tel: 0300 300 5572

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12.	Tender award for the redevelopment of Croft Green, Dunstable -	Appointment of the preferred contractor for the development of 23 sheltered housing apartments and communal facilities at Croft Green, Dunstable.	5 April 2016		Open Tender award for the redevelopment of Croft Green, Dunstable	Executive Member for Social Care and Housing Comments by 05/03/2016 to Contact Officer: Matt Berry, Interim Regeneration & Renewal Manager Email: matthew.berry@centralbedfordshire.gov.uk Tel: 0300 300 4493
13.	Environmental Enhancement Framework -	To approve the Environmental Enhancement Strategy which is the compendium of strategies, policies and technical guidance relating to the environment. It covers areas such as ecology, landscape, climate change, renewables, trees, SuDS and sustainable growth.	7 June 2016	Key external stakeholders consulted as well as wider public consultation on individual components.	Open Environmental Enhancement Strategy	Executive Member for Regeneration Comments by 07/05/2016 to Contact Officer: Stephen Mooring, Environmental Policy Manager Email: stephen.mooring@centralbedfordshire.gov.uk Tel: 0300 300 6241

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14.	Commissioning of New School Places in Arlesey for September 2017 -	This report to the Council's Executive will consider the outcome of the consultation undertaken by Etonbury Academy on its proposal to expand by one form of entry (30 places in Year groups 5-11) by September 2017. The Council's Executive will be invited to support the proposal.	7 June 2016		Open Commissioning of New School Places in Arlesey for September 2017	Executive Member for Education and Skills Comments by 07/05/2016 to Contact Officer: Rob Parsons, Head of School Organisation and Capital Planning Email: rob.parsons@centralbedfordshire.gov.uk Tel: 0300 300 5572
15.	Central Bedfordshire's Policy for Housing Assistance 2016 - 2020 -	To adopt the Council's Policy for Housing Assistance 2016 – 2020 for providing households with financial assistance to improve the homes of the most vulnerable households.	2 August 2016		Open	Executive Member for Social Care and Housing Comments by 02/07/2016 to Contact Officer Nick Costin, Head of Housing Service Email: nick.costin@centralbedfordshire.gov.uk Tel: 0300 300 5219

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16.	Passenger Transport Strategy - Public Transport -	The report will seek approval for the adoption of the Passenger Transport Strategy – Public Transport.	2 August 2016	Members, Town and Parish Councils, residents, commercial operators, community transport operators, neighbouring local authorities, relevant CBC services Formal Consultation with all stakeholders.	Open Passenger Transport Strategy	Executive Member for Community Services Comments by 02/07/2016 to Contact Officer: Susan Childerhouse, Head of Public Protection (North) Email: susan.childerhouse@centralbedfordshire.gov.uk Tel: 0300 300 4394
17.	Commissioning of New School Places in Biggleswade for September 2017 -	This report to the Council's Executive will consider the outcome of the consultations by Biggleswade Academy Trust and the Governing Body of St Andrews Lower School, Biggleswade, each to expand by one form of entry (30 places in each lower school year group) by September 2017. The Council's Executive will be invited to support the proposals.	2 August 2016		Open Commissioning of New School Places in Biggleswade for September 2017	Executive Member for Education and Skills Comments by 02/07/2016 to Contact Officer: Rob Parsons, Head of School Organisation and Capital Planning Email: rob.parsons@centralbedfordshire.gov.uk Tel: 0300 300 5572

Postal address for Contact Officers: Central Bedfordshire Council, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ

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Forward Plan of Decisions on Key Issues

For the Municipal Year 2012/13 the Forward Plan will be published on the thirtieth day of each month or, where the thirtieth day is not a working day, the working day immediately proceeding the thirtieth day, or in February 2013 when the plan will be published on the twenty-eighth day:

Date of Publication	Period of Plan
2 April 2015	1 May 2015 – 30 April 2016
22 April 2015	1 June 2015 – 31 May 2016
2 June 2015	1 July 2015 – 30 June 2016
3 July 2015	1 August 2015 – 31 July 2016
31 July 2015	1 September 2015 – 31 August 2016
2 September 2015	1 October 2015 – 30 September 2016
2 October 2015	1 November 2015 – 31 October 2016
30 October 2015	1 December 2015 – 30 November 2016
3 December 2015	1 January 2016 – 31 December 2016
22 December 2015	1 February 2016 – 31 January 2017
1 February 2016	1 March 2016 – 29 February 2017
3 March 2016	1 April 2016 – 31 March 2017